PEER TEAM REPORT
ON
Institutional Re- Accreditation of
-Rangapara College (Assam)

Section I: GENERAL	Information
1.1 Name & Address of the Institution:	**Rangapara College, Amaribari Dist. Sonitpur, Assam.** **Pin 784505**
1.2 Year of Establishment:	• 1979
1.3 Current Academic Activities at the Institution (Numbers):	• 02 (B.A and B.Com)
• Faculties/ Schools:	• **Arts & Commerce**
• Departments/ Centres:	• 02
• Programmes/ Courses offered:	• 02Arts / Commerce
• Permanent Faculty Members:	• 24 permanent **(part time 19)**
• Permanent Support Staff:	• 09 (part time 10)
• Students:	• **694** (709 enrolled through distance learning mode, classes conducted on week end only)
1.4 Three major features in the Institutional context (As perceived by the Peer Team):	• A grant in aid, co-educational institution permanently affiliated to Gauhati University. • Rural College caters the needs of socially & economically weaker section of the society. • Managed by governing body
1.5 Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	Seprtember,12-14,2011
1.6 Composition of the Peer Team which undertook the on- site visit:	
Chairperson	Prof. Biranchi N Puhan,Former V.C. North Orissa University.
Member Co-ordinator	Prof. Javaid Akhter Dean, F/O Management Studies and Research, Aligarh Muslim University. Aligarh(U.P)
Member	Dr. N.D WANI Former Director Colleges, Department of Higher Education J&K Presently, Sr. Consultant CTKS , IGNOU- New Delhi
NAAC C0-ordinator	Dr. Ganesh Hegde, Assistant Advisor

2.1 Curricular Aspect	
2.1.1. Curricular Design and Development	- College has a stated vision and mission which it tries to translate into actions by various means - Programmes are based on syllabus prescribed by Guwahati University, Assam - The Academic programs offered have relevance to the regional development needs
2.1.2. Academic flexibility	- Some specializations are offered in Commerce Department - Students ought to have the freedom to opt a few more certificate courses - Value added courses with employability scope like entrepreneurship skill development has been started
2.1.3. Feedback on Curriculum	- Formal feedback mechanism has started - Feedback collected from students informally not analyzed or passed on to concerned.
2.1.4. Curriculum update	- College has no option or freedom to modify programs/ courses under affiliating system. - Major curriculum revision done by the affiliating University. - No faculty members are members of B.O.S
2.1.5. Best Practices in Curricular aspects	- Certificate computer course on MS office. - Remedial Coaching classes for SC/ST and Minority students.
2.2. Teaching , Learning and Evaluation	
2.2.1. Admission Process and Student Profile	- Admission as per intake capacity - Admission on the basis of merit in qualifying examination and as per reservation policy of the Govt. - College Website needs improvement.
2.2.2 Catering to the Diverse Needs:	- No provision to assess students' knowledge & skill before the start of the programe. - Slow and advance learners are identified thru tests. - System of tutorials or mentoring is absent.
2.2.3 Teaching-Learning Process:	Preparation of academic calendar and teaching plan

	is in practice
	• Use of conventional lecture method and occasional use of LCD Projectors
	• Proper mechanism of teachers' evaluation by students yet to be adopted.
	• Departmental libraries in place to enhance teaching learning.
2.2.4 Teacher Quality:	• The staff recruitment is as per guide lines of UGC, Govt. and affiliating University
	• Participation of faculty in national seminars/ workshops / conferences is visible
	• Only 23% faculty with PhD and 24% with M.Phil qualifications
2.2.5 Evaluation Process and Reforms:	• System of evaluation communicated to the students in the beginning of the session.
	• Procedure of monitoring progress of students' through assignments is in practice.
	• Follows University pattern of evaluation.
2.2.6 Best Practices in Teaching-Learning and Evaluation (If any):	• Preparation of academic calendar and teaching plans.
	• Centre for Training Programme in computers for faculty in College is available
2.3 Research, Consultancy & Extension:	
2.3.1 Promotion of Research:	• Research committee constituted.
	• No separate budget for promotion of research. However, duty leave is granted to teachers pursuing research.
2.3.2 Research and Publications Output:	• Minor research projects undertaken so far.
	• No initiative for collaborative research or publication output with any organization / University or industry.
	• Three faculty member engaged in guiding M. Phil students and few Text Books published by some faculty members.
2.3.3 Consultancy:	• Does not provide any consultancy
2.3.4 Extension Activities:	• Some extension activities performed through NGO's.
	• No NSS & NCC unit in college.
	• Institution-community networking not visible.
	• No result oriented community outreach programme undertaken.
2.3.5 Collaborations:	• Nominal collaborative effort for Seminars and workshops.
2.3.6 Best Practices in Research, Consultancy & Extension (If any):	

2.4 Infrastructure and learning resources	
2.4.1 Physical Facilities for Learning:	• Augmentation of infrastructural facilities with academic growth is visible • Need based number of classrooms are available. • Good academic ambience & optimum use of infrastructure
2.4.2 Maintenance of Infrastructure:	• Infrastructure maintained on the basis of annual contract • Allotted funds utilized by involving faculty members need based.
2.4.3 Library as a Learning Resources	• Library partially computerized. • Open access system yet not adopted • Offers book bank facility to limited needy students
2.4.4 ICT as Learning Resources:	• Limited computer lab facility with 07 systems and a few printers with internet facility exists. • Outsourcing for maintenance of computers on need basis. • Process of developing ICT in teaching learning is absent.
2.4.5 Other Facilities:	• Canteen facility available. • Women students encouraged for participation in various cultural and sports activities • Basic student support facilities Viz. separate washroom, rest rooms, drinking water facility exists • Hostel for boys under construction and women's hostel is functional
2.4.6 Best practices in Infrastructure and Learning Resources(if any)	• Establishment of Collegiate women development cell in the college for women empowerment & emancipation
Student Support and Progression:	
2.5.1 Student Progression:	• Pass percentage is satisfactory • Efforts not taken to trace the progress of pass-outs • Mechanism to keep record of students appearing in competitive exams yet not adopted.
2.5.2 Student Support:	• College publishes informative material for students • Scholarship or free ship provided to good number students and conveyance allowance to needy students • Limited provision of counseling & guidance to students. Career counseling Cell and Coaching for Entry into Services are active

2.5.3 Student Activities:	- Alumni Association yet to register. - Participation of students in various competitive sports and youth festival at University level and national level. - College Magazine is published regularly.
2.5.4 Best Practices in Student Support and Progression (If any):	Students to participate in sports cultural competitions.
2.6 Governance and Leadership:	
2.6.1 Institutional Vision and Leadership:	- Positive role of management in the development of the college - Adequate freedom of function to the Principal and staff with accountability - Principal works as a facilitator between faculty and management both academic and administrative
2.6.2 Organizational Arrangements:	- Well defined organized structure exists - Administration is decentralized - Formal grievance redressal cell exists.
2.6.3 Strategy Development and Deployment:	- Teachers are involved in the activities of the college through function of various committees - The perspective planning for future growth is not visible
2.6.4 Human Resource Management:	- Facilitate staff through WATE and TCEBS. - Rate of faculty retention is satisfactory. - All posts have been filled in
2.6.5 Financial Management and Resource Mobilization:	- Regular annual audit of Accounts is in practice - Adequate budgets to meet daily expenses. - College has planted saplings to raise funds
2.6.5 Best Practices in Governance	Self funded welfare funds for employees.
2.7 Innovative Practices:	
2.7.1 Internal Quality Assurance System: **(IQAS)**	- IQAC functional. - Free computer education.
2.7.2 Inclusive Practices:	- Efforts to achieve gender balance made. - Some efforts through NGO's & IQAC are made for promotion of social justice and good citizenship among students are visible. - Equal opportunity cell is in palce

2.7.3 Stakeholder Relationships:	• Stakeholders relationship is satisfactory • Some efforts to promote social responsibility among students through contribution to relief fund, celebration of spiritual days, and blood donation camps.
Section III: OVERALL ANALYSIS	*Observations*
3.1 Institutional Strengths:	• Strong local community base and involvement of management • Institution to provide Higher Education to rural background communities. • Formation of academic calendar & teaching plan
3.2 Institutional Weaknesses:	• Institutional linkages/consultancy / collaboration absent. • Emerging areas in Commerce and Sciences education not taken up so far. • No serious resource mobilization efforts made
3.3 Institutional Opportunities:	• Linkages with industries/ institution & NGO's • ICT based / professional courses in commence for gainful employment / self entrepreneurship. • Involvement of alumni in the college development programme.
3.4 Institutional Challenges:	• Emerging areas/ professionalism in commerce education to meet the challenges of corporate sector. • Starting Add-on-Certificate & Diploma courses relevant to local employment market. • Scope for collaborative linkages with institutions/industries. • Avail benefits of U.G.C's financial assistance

Section IV: Recommendations for Quality Enhancement of the Institution

• Management should make effort to appoint permanent Principal at the earliest.

• Efforts should be made to introduce ICT in teaching-learning

- College may take steps to avail financial assistance from different funding agencies especially U.G.C .ICSSR, ICHR,ISRO.
- Alumni association may be strengthened to plays its role for college development and for placement of students.
- Library facility with internet need to be strengthened
- Hostel facility may be enhanced especially for girls commuting from distance places
- Introduce some Add-on courses in banking, insurance etc., and self funded courses viz. B.M.C/ B.C.A for commerce students.
- College may develop linkages with industry/ banks/corporate sector for students and arrange visits for practical orientation.
- Extension activities need to be strengthened and effort should be made to have NSS and NCC units in the college.
- Focus should be there to introduce PG Courses in Hindi and Assamees

Seal of the Institution

Signature of the Head of the Institution
Principal

Place: *Rangapara,* **Sonitpur District, Tezpur, Asaam**

Date: 14th September 2011
Signatures of the Peer Team Members:

Name and Designation		*Signature with date*
Prof. Biranchi N Puhan, Former V.C. North Orissa University.	Chairperson	
Prof. Javaid Akhter Dean, F/O Management Studies and Research, Aligarh Muslim University. Aligarh 202 002	Member Coordinator	
Dr. N.D WANI, Former Director Colleges, Department of Higher Education J&K Presently Sr. Consultant CTKS , IGNOU- New Delhi	Member	

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Rangapara College

Place : Amaribari, Dist. Sonitpur, Assam

Criteria	Weightage (W_i)	Criterion-Wise Grade Point Averages $(Cr_i GPA)$	$W_i \times Cr_i GPA$
I. Curricular Aspects	050	2.20	110
II. Teaching-Learning and Evaluation	450	2.17	977
III. Research, Consultancy and Extension	100	1.80	180
IV. Infrastructure and Learning Resources	100	2.10	210
V. Student Support and Progression	100	2.50	250
VI. Governance and Leadership	150	2.37	356
VII. Innovative Practices	050	2.00	100
Total	$\sum_{i=1}^{7} w_i = 1000$		$\sum_{i=1}^{7}(W_i \times Cr_i GPA) = 2183$

$$\text{Institutional Score} = \frac{\sum_{i=1}^{7}(W_i \times Cr_i GPA)}{\sum_{i=1}^{7} W_i} = \frac{2183}{1000} = \boxed{2.18}$$

Grade = $\boxed{B}$ **Descriptor** = $\boxed{\text{GOOD}}$

Date : November 30, 2011

HARanjan

Director

- This certification is valid for a period of *Five* years with effect from November 30, 2011
- An institutional CGPA on four point scale in the range of 3.01 - 4.00 denotes A grade (Very Good), 2.01 - 3.00 denotes B grade (Good), 1.51 - 2.00 denotes C grade (Satisfactory)
- Scores rounded off to the nearest integer

EC/57/RAR/02